

CIAESC 2009 Fall Conference

Call for Presentation Proposals

Adult educators are invited and encouraged to submit presentation proposals for the 2009 Fall Conference to be held **October 22-23, 2009** at the Chateau in Bloomington, IL. Audiences will include teachers, administrators and support staff. Proposals will be evaluated on the basis of clarity, relevance of content, and interest to the conference audience. **Please type or print and attach additional pages if necessary.**

1. **Presenter information as it will appear in the conference program:**
 (List the name of the contact person in the spaces below and attach list with name(s), title(s), and address(es) of additional presenters, if any.)

Name	Title
Program/Office	
Mailing Address	
Phone () _____ - _____	
Fax () _____ - _____	Email _____

2. **Presentation title** (10 word limit) **and description** (50 words or less) as it will appear in the conference program:

3. **Presentation topic/intended audience** (circle all that apply):

Adult Basic Education/Literacy	Technology	LD/Special Learning Needs
Accountability	GED	ESL
Vocational/Employability Skills	Family Literacy	Workplace Education
Administration	Support Services	Teacher/Tutor
Other _____		

4. **Preferred session length** (indicate 1st and 2nd choices)

____ 45 mins ____ 1 hour ____ 1.5 hrs ____ 2 hrs

Meeting Room Setup/Audio Visual Equipment

All meeting rooms will be set in classroom style. A TV/VCR, Overhead projector, and flip chart will be available in each room. Wireless internet service may be available in the meeting rooms and CIAESC may be able to provide computer equipment *if arrangements are made in advance*. Each meeting room has its own temperature thermostat control.

Deadline for proposals is July 27, 2009.

Please be assured that all proposals will receive careful consideration and all applicants will be notified regarding the acceptance of presentation proposals. Thank you for your interest in and support of the CIAESC Fall Conference. Please return this proposal (via mail or fax) to: CIAESC, Horrabin Hall 5A, Western Illinois University, Macomb, IL 61455-1390 (309) 298-2288 FAX

- ✗ All presenters are expected to register for the conference and make their own lodging arrangements; however, conference fees **for the day of the presentation** will be waived.
- ✗ CIAESC is unable to provide honorariums or to reimburse presenters' travel or other expenses.