

**“Special Conference Information Edition”** – April, 2009

# CIAESC Connection

CIAESC is part of the Illinois Service Center Network



CIAESC Connection is a publication of the

**Central Illinois Adult Education Center**

Horrabin Hall 5A

Western Illinois University

Macomb, IL 61455

(309)298-2285 / (800)572-9033

[www.cait.org/ciaesc](http://www.cait.org/ciaesc)

The Central Illinois Adult Education Service Center is a special project conducted under the provisions of the Workforce Investment Act, Title II Adult Education and Family Literacy, and is administered through the Illinois Community College Board. Federal funds provide 100% support.

# Registration Form

## Central Illinois Adult Education Service Center Fall Conference October 22-23, 2009 (Thursday and Friday)

Thursday: Registration begins at 8:00am, conference activities start at 8:30am and end at 6:30pm.

Friday: Registration begins at 8:00am; conference activities start at 8:30am and end at 1:30pm.

The Chateau Hotel and Conference Center, 1601 Jumer Drive, Bloomington, IL 61704 [www.chateauhotel.biz](http://www.chateauhotel.biz)

**Please TYPE or PRINT registration information - Registration Deadline: October 16, 2009**

Name

Title

Program/Agency

Business Address (Street, City, State, Zip)

Phone \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Fax \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Email \_\_\_\_\_

- |                          |  |                |
|--------------------------|--|----------------|
| <input type="checkbox"/> | <b>Full Conference (includes very light breakfast &amp; lunch both days)</b> | <b>\$95.00</b> |
| <input type="checkbox"/> | <b>Thursday only (includes very light breakfast &amp; lunch)</b>             | <b>\$60.00</b> |
| <input type="checkbox"/> | <b>Friday only (includes very light breakfast &amp; box lunch)</b>           | <b>\$40.00</b> |

**Any vegetarian/allergy diet requests or special accommodations?**

Total \_\_\_\_\_

Amount Paid \_\_\_\_\_

Make checks payable to CIAESC and mail to CIAESC, Horrabin Hall 5A, Western Illinois University, Macomb, IL 61455. If paying by Purchase Order, please fax a copy of the PO along with the registration(s) to CIAESC at 309-298-2288. Questions about registration? Need to confirm receipt of your conference registration? Contact [gk-henderson@wiu.edu](mailto:gk-henderson@wiu.edu) or 800-572-9033/309-298-2285.

**A BLOCK OF HOTEL ROOMS WILL BE RESERVED UNTIL SEPTEMBER 23, 2009 (\$69 Single/\$79 Double).** RESERVATIONS MADE AFTER THAT DATE WILL BE SUBJECT TO AVAILABILITY AND NON-GROUP RATES. *Call The Chateau at (309) 665-5671 and specify that you are attending the Central Illinois Adult Education Service Center Fall Conference.*

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# CIAESC 2009 Fall Conference Call for Presentation Proposals

Adult educators are invited and encouraged to submit presentation proposals for the 2009 Fall Conference to be held **October 22-23, 2009** at the Chateau in Bloomington, IL. Audiences will include teachers, administrators and support staff. Proposals will be evaluated on the basis of clarity, relevance of content, and interest to the conference audience. **Please type or print and attach additional pages if necessary.**

1. **Presenter information as it will appear in the conference program:**

(List the name of the contact person in the spaces below and attach list with name(s), title(s), and address(es) of additional presenters, if any.)

Name

Title

Program/Office

Mailing Address

Phone (     ) \_\_\_\_\_ - \_\_\_\_\_

Fax (     ) \_\_\_\_\_ - \_\_\_\_\_     Email \_\_\_\_\_

2. **Presentation title** (10 word limit) **and description** (50 words or less) as it will appear in the conference program:

3. **Presentation topic/intended audience** (circle all that apply):

Adult Basic Education/Literacy

Technology

LD/Special Learning Needs

Accountability

GED

ESL

Vocational/Employability Skills

Family Literacy

Workplace Education

Administration

Support Services

Teacher/Tutor

Other \_\_\_\_\_

4. **Preferred session length** (indicate 1st and 2nd choices)

\_\_\_ 45 mins    \_\_\_ 1 hour    \_\_\_ 1.5 hrs    \_\_\_ 2 hrs

### Meeting Room Setup/Audio Visual Equipment

All meeting rooms will be set in classroom style. A TV/VCR, Overhead projector, and flip chart will be available in each room. Wireless internet service may be available in the meeting rooms and CIAESC may be able to provide computer equipment *if arrangements are made in advance*. Each meeting room has its own temperature thermostat control.

### Deadline for proposals is July 27, 2009.

Please be assured that all proposals will receive careful consideration and all applicants will be notified regarding the acceptance of presentation proposals. Thank you for your interest in and support of the CIAESC Fall Conference. Please return this proposal (via mail or fax) to: CIAESC, Horrabin Hall 5A, Western Illinois University, Macomb, IL 61455-1390 (309) 298-2288 FAX

- **All presenters are expected to register for the conference and make their own lodging arrangements; however, conference fees for the day of the presentation will be waived.**
- **CIAESC is unable to provide honorariums or to reimburse presenters' travel or other expenses.**

# CIAESC Staff Development Events

## **Motivation and Cultural Differences in ESL Classrooms**

**Friday May 1, 2009, 09:00AM - 12:00PM**

Lincoln Land Community College, Springfield

## **Wimba Walk-Through**

**Wednesday May 6, 2009, 10:00AM - 10:30AM**

Online via Wimba

## **Study Skills and Learning Styles**

**Wednesday May 6, 2009, 12:30PM - 03:30PM**

Peoria Adult Education, Peoria

No registration fee. Contact CIAESC to register.

## **Creating Macros in Excel 2003**

**Wednesday May 6, 2009, 01:00PM - 02:00PM**

Online via Wimba

## **Effective Writing Skills**

**Wednesday May 13, 2009, 08:30AM - 11:30AM**

Prairieview Community Center, 1407 E. Wheeler, Macomb

No registration fee. Contact CIAESC to register.

## **Doing Everyday Math**

**Wednesday May 13, 2009, 12:30PM - 03:30PM**

Prairieview Community Center, 1407 E. Wheeler, Macomb

No registration fee. Contact CIAESC to register.

## **Wimba Walk-Through**

**Wednesday May 20, 2009, 10:00AM - 10:30AM**

Online via Wimba

## **Finding the Main Idea**

**Wednesday May 20, 2009, 01:00PM - 02:00PM**

Online via Wimba

## **Wimba Walk-Through**

**Wednesday May 27, 2009, 05:00PM - 05:30PM**

Online via Wimba

## **Go Green! What's It All About?**

**Wednesday May 27, 2009, 06:00PM - 07:00PM**

Online via Wimba

## **Wimba Online Registration**

1. Go to [www.excellenceinadulthood.com](http://www.excellenceinadulthood.com)
2. Click on "Online Learning" at the bottom of the blue Main Menu list.
3. Click on "Wimba Sessions" (listed under "Online Learning").

The **Wimba Set-up Wizard must be successfully completed** on your computer prior to participation in either a Wimba Walk-Through or a Wimba session. Each participant **must complete a Wimba Walk-Through** prior to signing up for other events.

**Call CIAESC at 800-572-9033 to register for on-site workshops.**